

# Contractor's certificate of completion and handover

## About this form

Use this form when new gifted power assets are to be handed over to Power and Water and construction contractor is certifying that the electrical works have been completed in accordance with the design specification and Power and Water's standards, and all employees, plant, materials and equipment are clear of the work site.

## How to complete this form

- Complete all fields that apply to your project or application.
- Where a selection table is provided, type X in the select column for each item that applies.
- Attach extra pages or supporting documents if you need more space.
- Do not remove field labels, section headings or table headers, as these help make the form accessible.

## Project details

Field	Response
Project title	
Project address	
City or town	
Post code	
Description of completed assets being handed over	
Reference drawing DGN numbers	

## Contractor details

Field	Response
Contractor company or organisation name	
Contract number	
Contractor ABN or ACN	
Electrical licence number	
Contractor contact phone	
Contractor contact email	

## Confirmation statements

Type X in the select column to confirm each statement.

Select	Confirmation statement
	I certify that the above works have been completed in accordance with the project specification and Power and Water standards, that they are ready for commissioning and are hereby handed over to Power and Water.
	I further certify that all employees and agents of myself and/or my company and all plant, materials and equipment are clear of the works and that all employees and agents have been instructed by myself to keep clear of the works.

## Contractor certification

Field	Response
Date of completion	
Signed by	
Signatory full name	
Signature date	