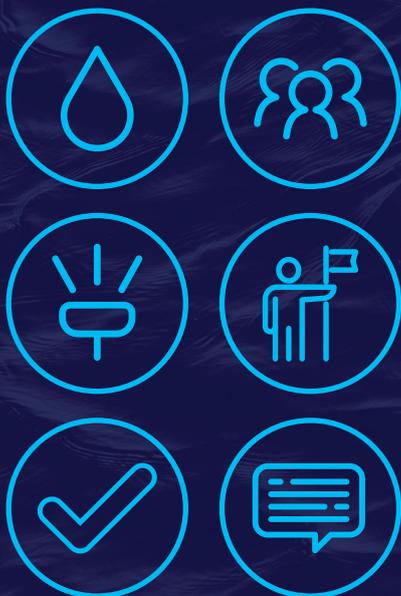


Saving Water in the Workplace

Toolkit



Saving water is smart business.

Not only does it put more money back on your bottom line, it also shows your customers, suppliers and employees that you're serious about sustainability. There are plenty of things you can do to reduce the water use of your business. We all have a role to play in saving water, so let's work together to secure the Territory's water future.

Simple ways to save water in the workplace:

Repair leaks

- Carry out routine checks and maintenance to fix leaks in taps, toilets, pipes and sprinklers. If you see a tap dripping or toilet leaking act fast and get it repaired.
- Replace old and leaking taps, shower heads etc. with water-efficient products.
- Keep track of your water bill and make sure you have a good idea of your average water use per month. This way you can compare your bills to see if they have increased, indicating a potential leak.
- Install and maintain valves that will stop water flowing to parts of your property so you can focus in on leaks and carry out repairs.

Implement water efficient irrigation practises

- Most irrigation systems last for 10-15 years so budget for a complete system overhaul every 12 years.
- Install smart irrigation controllers that automatically reduce water use by adjusting the irrigation schedule to suit current or forecasted weather conditions. This will potentially reduce your water use by an extra 10-15%. Smart controllers can be set-up and monitored from a smart phone or a computer system remotely.

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Educate employees and customers

- Install signs and water smart posters in your kitchen, staff rooms and bathroom areas to remind employees and customers to use water wisely.
- Encourage employees and customers to use the half-flush toilet option when available.



Get management on board

- Start water saving practices from the senior management level. Having senior managers on board will enable you to investigate, propose and implement water efficiency measures.
- Top down/bottom up approach – the water saving message should be consistent across the organisation.



Get employees on board

- Make saving water part of your everyday business operations by talking to employees about your water savings initiatives and encourage them to contribute to water saving ideas.
- Discuss water efficiency at team meetings and keep employees up-to-date on how the site is tracking against its water usage goals.
- Urge employees to report leaks and other issues.



Get a Water Use Health Check

Power and Water will pay for an analysis of water use at your business and provide recommendations on how to make savings. A Water Use Health Check includes:

- An analysis of your water use in real time, graphed over two-weeks.
- A breakdown of water use by key areas in your business, including irrigation, leaks and general use.
- A quantified weekly cost for each water use area.
- A one-page report with easy actions to help you save.

[To find out more download a Water Use Health Check information sheet.](#)



For further information and for assistance to improve your organisation's water efficiency, send an email to savewater@powerwater.com.au