

Small-Scale Renewable Photovoltaic Energy Application

This form must be completed in full to meet the requirements of the Office of the Renewable Energy Regulator. Once the eligible small generation units (small-scale solar panel, wind and hydro systems) is installed, complete and sign the following application. Please lodge with Power and Water (PWC). For further information on the eligibility criteria for solar credits (Small-scale Technology Certificates [STC] Multiplier) please view the Small Generation Unit (SGU) owners guide at www.orer.gov.au/sgu/index.html

Terms and Conditions

To be eligible for this scheme, small-scale systems are required to be certified against *Australian Standard AS4777; 2007*.

Upon assignment of your right to create STCs to PWC, you are not entitled to create any further STCs in relation to that small-scale system. The improper creation of STCs is an offence under the *Renewable Energy (Electricity) Act 2000 (Cth)*.

Submitting an application does not automatically qualify you for the scheme. Applicants must satisfy all eligibility requirements found on the website www.orer.gov.au/sgu/index.html before payment is made.

STCs must be applied for and assigned within 12 months of the installation date. The owner is responsible for ensuring that all information required is presented to PWC within a minimum of one month prior to expiry. Applications that are not submitted within this time will not be accepted.

STCs not assigned within the 12 month time limit will become null and void and cannot be claimed.

PWC will purchase STCs as a one-off transaction for a 15 year period.

The price of STCs offered by PWC may fluctuate. PWC accepts no responsibility for loss arising from variances in the market price offered for STCs. To obtain the current STC price contact PWC on 1800 245 092.

Completed applications must include:

- BSB and bank account details for the electronic payment,
- your installation certificate,
- completed schedule 1,
- commercial customers must submit a tax invoice for the sale of your STCs,
- itemised invoices clearly detailing cost (installation system, metering, and value of STCs).

Section A

Applicant's Details

First Name		
Surname		
Business Name (if applicable)		
ABN (if applicable)		
Installation Address (The address of the installation must be sufficient allowing ORER to visit the installation without requesting additional information)	State	Postcode
Postal address (If different to installation address)	State	Postcode
Telephone		Fax
Mobile		
Email		

Small Generation Units Details (small-scale solar panel, wind and hydro systems)

System Brand		Inverter Brand	
System Model		Inverter Model	
Installation date			
Tank/Panel serial number/s (attached sheet for additional panel numbers)			

Section B

Number of panels		
Rated power output (kW)		
Is the system grid-connected?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you received or been approved for a rebate (Government) or financial assistance for any small generation unit at this address?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you previously received Solar Credits (multiplied STCs) for a small generation unit at this premises/address?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is this an eligible premises for Solar Credits (STC Multiplier)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you installing a complete unit (additional capacity to an existing system is not considered a complete unit)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Relevant Compliance Paperwork

Has your PV system/unit been installed by a Clean Energy Council accredited installer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
CEC installer name		
CEC installer accreditation number		

Office Use Only

Date/...../.....	Approved	Code	SW
# of STC's	x Price	=	Tax

PV System Out of Pocket Expense (PV Customers Only)

A registered person (including Agents) cannot create certificates for an SGU until they provide information on the total out of pocket expenses (including GST) that the owner of the SGU incurred in purchasing and installing the system. For more information and the PV system out of pocket expense calculator please go to www.orer.gov.au/publications/oope-calcs.html

A. The cost of the SGU to the owner (purchase amount of unit, installing and connecting to the grid). Itemised invoice required	
E. All monies received by the owner and assigned to the agent (including the STC value and or State or Federal rebates supplied)	
Amount A - Amount E	=

Section C

Which of the following categories does your small-scale systems system fit into?

- A new installation as part of a new building
- A new installation as part of an existing building
- Other. Please Specify

STC Eligibility – Number of STCs this system is entitled to (<i>commercial customers only</i>).
(Please refer to <i>SGU Owners Guide</i> www.orer.gov.au/sgu/index.html)

Installer Details (<i>must be completed</i>)		
First Name		
Surname		
Company		
Postal Address		
	State	Postcode
Telephone		Fax
Email		

Section D

Bank Account Details

Payment for successful applicants will be made by direct deposit into their account within eight weeks of the application being lodged.

Name of account holder	
Bank	
BSB number	
Account number	
Account type	

Mandatory Declaration

I am the owner of the system mentioned in this Small-Scale Renewable Energy Scheme Application. I agree to assign my right to create STCs to Power and Water for a period of 15 years commencing (date)/...../.....
I have not previously assigned or created any STCs for this system within this period. I understand that this system is eligible for STCs and in exchange for assigning my right to create these STCs I will receive from Power and Water a monetary payment.

GST Declaration – I declare that I am registered for GST

- No
- Yes (if yes, you must provide a tax invoice with this form)
- I verify that the installer and/or supervisor has visited the site and/or undertaken the installation themselves or supervised others.

I am aware that penalties can be applied for providing misleading information in this form under the *Renewable Energy (Electricity) Act 2000*.

The Owner of Installation

Name: Signature: Date:/...../.....

Witnessed by the Agent/Installer

Name: Signature: Date:/...../.....

Important Notices

Submitting an application does not automatically qualify you for the scheme. We recommend keeping a record of your documents. If you have not had a response please contact Power and Water within a minimum of one month prior to the 12 months expiry date. Submit the completed application form and attachments by post, fax or through any of our Customer Service Centres:

Darwin

Shop 28, Ground Floor Mitchell Centre,
55 Mitchell Street

Palmerston

Shop 21, Palmerston Shopping Centre,
10 Temple Terrace

Alice Springs

Shop 8, Alice Plaza,
36 Todd Mall

Katherine

Ground Floor Government Centre,
5 First Street

Tennant Creek

Ground Floor Government Centre,
Peko Road

Post

Power and Water Corporation
Solar Hot Water Retrofit Rebate
GPO Box 3596
Darwin NT 0801

Fax

08 8923 9546

For more information visit powerwater.com.au or phone 1800 245 092.

SCHEDULE 1 – Written Statement

Your PV Installer must complete the written statement to assist with the eligibility of your system.

Installer Details		
First Name		
Surname		
Company		
Postal Address		
State		Postcode
Telephone		Fax
Email		

Installation Address		
		State
		Postcode

	Name	CEC Accreditation (GC/SPS)	CEC Accreditation Number
Installer			
Designer			

Please tick the statement if you agree:

- I have public liability insurance of at least \$5 million and am bound by the Clean Energy Council's Code of Conduct and have complied with that code of conduct for the installation of the above unit. The Clean Energy Council's Code of Conduct is available at www.cleanenergycouncil.org.au
- I verify that all local, State or Territory government requirements have been met for the sighting of the unit; and if the unit is attached to a building or structure — the attachment of the unit to the building or structure; and if the unit is grid-connected — the grid connection of the system for the SGU installation at the above address. I confirm that the above requirements have been met.
- I confirm that the installation complies with the following Australian Standards: AS/NZS 3000:2007, *Wiring Rules*; AS/NZS 1768:2007, *Lightning protection*; AS 4777—2005, *Grid connection of energy systems via inverters* (only if grid connected).
- I confirm the installation complies with the following Australian Standards: AS/NZS 5033:2005, *Installation of photovoltaic (PV) arrays*, AS/NZS 1170.2:2002, *Structural design actions, Part 2: Wind actions*. I also confirm that I installed a model of a photovoltaic module listed in AS/NZS 5033 Compliant PV Modules as in force from time to time available at www.cleanenergycouncil.org.au; and (system using an inverter) used a model of grid connect inverter listed in Tested and Approved Grid Connected Inverters as in force from time to time, available at www.cleanenergycouncil.org.au
- I confirm that the installation complies with the following Australian Standards: NZS 1170.2:2002 *Structural design actions, Part 2: Wind actions*.
- I verify that the SGU unit is not grid connected; and an electrical worker holding an unrestricted license for electrical work issued by the State or Territory authority for the place where the unit was installed undertook all wiring of the unit that involves alternating current of 50 or more volts or direct current of 120 or more volts for the SGU installation at above address.
- I verify that the system meets the following Australian Standards: AS/NZS 4509.1:2009, *Stand-alone power systems, Part 1: Safety and installation*, AS 4086.2—1997, *Secondary batteries for use with stand-alone power systems, Part 2: Installation and maintenance*.

I declare that the above statements are true and understand that the provision of false or misleading information contravenes Section 24B of the Renewable Energy (Electricity) Act 2000. Failure to comply with the Act can result in penalties and prosecution where warranted.

CEC Installer

Name: Signature:

CEC Accreditation Number: Date: / /

SGU owner (if applicable): Signature:

Name: Date: / /

CEC Designer (if applicable)

Name: Signature:

CEC Accreditation Number: Date: / /

Witness: Signature:

Name: Date: / /